

Formal Partnership Agreement between the International Transactional Analysis Association (ITAA) and the South African Transactional Analysis Association (SATAA)

1. The **ITAA** is an international networking organization set up for public benefit to promote the theory and practice of Transactional Analysis
2. **SATAA** is the national membership association for those interested in Transactional Analysis in South Africa. It is a non-profit membership association governed by the relevant statutes under South African law (056-402-NPO)
3. This document outlines the basis for a **partnership between ITAA and SATAA** for as long as this agreement is in place.

4. Terminology and publicity

- 4.1. SATAA may use the term "A Partner Organization of ITAA" on any of its letterheads, web pages and promotional material.
- 4.2. ITAA will list SATAA on its website and in relevant documentation as a partner organization.
- 4.3. Each organization may use the logo of the partner organization to support and accompany any such declaration of partnership.
- 4.4. The partner organization's logo may not be used for any other purpose without additional permission.

5. Information exchange

- 5.1. ITAA and SATAA will make their online newsletters available to the full membership of both organizations.
- 5.2. Each organization will have access to free advertising of their conferences and similar organizational events in the partnership newsletter. In the event of limited availability of space or any other concerns, existing powers of editorial discretion will apply.

6. Reporting rights

- 6.1. SATAA will have the right to submit a report annually to the ITAA Board of Trustees for consideration at their main annual meeting.
- 6.2. This report is to be submitted via the VP - Development who will present it at the BOT for discussion.
- 6.3. The report will be discussed at the meeting and any response to it, action points and decisions made as a result of that will be communicated to the Chair of SATAA by the VP -Development within 3 months of the meeting taking place.
- 6.4. This provision is intended to offer SATAA a route of access to decision making in the ITAA.

6.5. Insofar as each organization accepts observers at its meetings, a representative of the partner organization may attend ITAA or SATAA meetings as an observer

7. Fees

7.1. The fee to ITAA for this partnership is set as a multiple of 5 US Dollars per member of SATAA.

7.2. The fee is payable by SATAA to ITAA on an annual basis.

7.3. The “per member” fee will be adjusted for each SATAA member who lives in a TAlent zone, in line with the ITAA policy on TAlent rate concessions.

7.4. No additional “per member” fee will be payable in respect of SATAA members who are already members of ITAA.

7.5. The initial payment will be made within three months of the date of signature of the contract and then annually.

7.6. The partnership contract will automatically become void if payment is overdue by more than three months, unless otherwise negotiated.

7.7. The “per member” fee will be subject to renegotiation as costs fluctuate and any changes will be announced with six months notice.

8. Membership rights

8.1. Members of SATAA and ITAA will not have individual membership rights or privileges within the partner organization as a result of this partnership agreement, unless separately entitled within the existing membership regulations of the SATAA or ITAA.

8.2. All members of ITAA and SATAA will be offered a discounted rate, as partner associates, for attendance at conferences arranged by either organization. In the interest of maintaining normal membership incentives, the partner associate discount will be less than that offered to full members. TAlent reductions will be applied to discounted fees.

9. Ethics and Professional Regulation

9.1. In signing this partnership agreement SATAA declares the intent to operate regulatory codes of ethics and professional practice which are compatible with such codes in ITAA; and to provide an effective complaints procedure to people engaged in working professionally with SATAA members.

9.2. Whilst the partnership agreement is in place SATAA will have the right to be consulted in the event of an ITAA proposal to change its codes of ethics and professional practice.

10. Renegotiation rights

10.1. SATAA will be offered the right to renegotiate their partnership

